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DO #226 - Region IX, Superfund Records Management Support**MONTHLY REPORT**
September 1998

Contract:	#68-W5-0024	Delivery Order #226
Sponsoring Office:	Superfund Records Management Support, Region 9 Cost Recovery Activities	
Project Officer:	Rick Johnson	
DOPO:	Sharon Johnson	
DOM:	Richard Thomas	

I. Outline of Project/Significant Accomplishments/Future Activities**Task 1 Project Plan Development**

- 1.1 Initial Project Plan Development
- 1.2 Revision to an Accepted Project Plan

Task 2 Program Management**2.1 Manage the Delivery Order**

The August Monthly Progress Report was delivered to the DOPO on September 1.
The final Product Assurance Plan for option year 2 was reviewed by the DOM and DOPO.

2.2 Close-out of the Delivery Order**Task 3 Financial Documentation/Cost Recovery Packaging**

A Financial Cost Documentation Package was processed for the Tucson Sources site (SSID 1C). The package was processed through the Program copy.

A Financial Cost Documentation Package was processed for the Phoenix Goodyear Airport site (SSID 19). The package was processed through the Program copy.

A Financial Cost Documentation Package was processed for the K&L Plating/89th Ave site (SSID EB). The package was processed through the Enforcement Final copy.

A Financial Cost Documentation Package was processed for the K&L Plating site (SSID EC). The package was processed through the Enforcement Final copy.

A Financial Cost Documentation Package was processed for the Lorentz Barrel & Drum site (SSID 89). The package was processed through the Program copy.

A Financial Cost Documentation Package was processed for the Iron Mountain Mine site (SSID 17). The package was processed through the Enforcement Final copy.

A Financial Cost Documentation Package was processed for the Rhone Poulenc/Zoecon site (SSID 98). The package was processed through the Program copy.

A Financial Cost Documentation Package was processed for the Yavapai Penta site (SSID 1U). The package was processed through the Program copy.

A Financial Cost Documentation Package was processed for the Omega Chemical site (SSID BC). The package was processed through the Enforcement Final copy.

A Financial Cost Documentation Package was processed for the West Coast Plating site (SSID DL). The package was processed through the Enforcement Final copy.

A Financial Cost Documentation Package was processed for the Brown & Bryant site (SSID H2). The package was processed through the Program copy.

A Financial Cost Documentation Package was processed for the Watkins-Johnson site (SSID D1). The package was processed through the Program copy.

A Financial Cost Documentation Package was processed for the Coalinga Asbestos site (SSID E9). The package was processed through the Program copy.

A Financial Cost Documentation Package was processed for two Indian Bend Wash North sites (SSID 2P & 2K). The packages were processed through the Program copy.

An Enforcement Final Financial Cost Documentation Package was completed for the Modesto Groundwater site (SSID J4).

An Enforcement Final Financial Cost Documentation Package was completed for the Iron Mountain Mine site (SSID 17). The package was completed in preparation of a optical scanning project for litigation. An outside vender will be scanning key documents from the site file.

An Enforcement Final Financial Cost Documentation Package was completed for the San Fernando Valley Site (SSID 59). The project involved recalling an FRC shipment in order to merge backup documents with a more complete cost summary. The package is currently under review by PricewaterhouseCoopers LLP, a PRP consultant.

A total of 30 lft of documents were added to the cost package files. A total of 21 records were added to the ImageTrax database.

Future Activities

Cost Packages and Summaries will be processed as directed by the DOPO.

Enforcement Final Financial Documentation Packages will be completed for the Tucson Sources, Phoenix Goodyear Airport, and Waste Disposal sites

Task 4

Contracts, Grants and Interagency Agreements/Potential Cost Recovery Document Collection (PCRDC)

Staff reviewed contract documents for the Apache Powder site. The RPM has been contracted regarding various indexing and filing questions.

A working copy of NEIC/CEAT contract documents was created to speed up response time in compiling documents for work performed compilations.

Cost recovery and contract related documents were added to the following site files: Phoenix Goodyear Airport, Indian Bend Wash North, MGM Brakes, Koppers, Selma Treating, Atlas Asbestos, Iron Mountain Mine, Pacific Coast Pipeline, Fresno Sanitary Landfill, Watkins Johnson, Rhone Poulenc, and Southwest Forest Products.

A total of 26 contract/cost recovery documents were indexed and added to the Superfund site files.

A total of .25 lft of new documents were received for addition to the Superfund site files.

A total of .25 lft of new contract documents was added to the contracts collection and Superfund site files.

Task 5 Compile Work Performed Documentation Packages

The Work Performed Documentation Package for the Hassayampa Landfill site (SSID B8) was updated. NEIC and FIT contract documents were added to the compilation.

The Work Performed Documentation Package for the Indian Bend Wash South/DCE Circuits site (SSID Y1) was updated. Addition ARCS contract documents were compiled.

The Work Performed Documentation Package was updated for the Rhone Poulenc/Zoecon site (SSID 98). Additional RMSS documents were added. MSCA cost for 940401 were also researched.

A Work Performed Documentation Package was started for the Panoche Tire Dump Fire site. This compilation will be completed next month.

A total of 6 linear inches of Work Performed Documentation Packages were added to the Cost Recovery collection. No records were added to the ImageTrax database for Work Performed Documentation Packages.

Task 6 Responding to Freedom of Information Act (FOIA) Requests

No requests for FOIA support were received this reporting period.

Task 7 Manage the Day-to-Day Operations of the Cost Recovery Delivery Order in the Superfund Records Center

A team of PRP consultants from PricewaterhouseCoopers LLP reviewed cost packages and work performed compilations relating to the overall San Fernando Valley site and the Glendale operable units. Access was granted via the San Fernando Valley site Cost Recovery Specialist and ORC attorney. Signed CBI non-disclosure agreements for all PricewaterhouseCoopers personnel reviewing the packages are on file in the records center.

Brown & Bryant (SSID H2 & W4) intramural documents were bates stamped and sent to the Department of Justice. The extramural documents in the H2 package had previously been stamped.

State backup documents for the National Semi-conductor site (SSID 91) were copied and forwarded to the ORC attorney.

The diazo duplicate of the Contract Work Performed Documentation collection compiled by Aspen, Inc. was returned to the DOJ Library. The diazo copies will be removed from the 3M cartridges and returned either as roll film or in ANSI clips. The Superfund Records Center microfilm reader is not set up to receive 3M cartridge film. The reformatting will eliminate the need for staff to use the silver copy when compiling work performed compilations.

Staff received 17 requests for documentation.

Future Activities

Staff will respond to all Agency requests for cost recovery and contract documentation with same-day service. The DOM will meet with the DOPO and Agency personnel throughout the month for effective management of the delivery order.